

The Oakley City Council met in regular session on January 21, 2020, in the meeting room at the Oakley Fire Station, 215 Hudson Avenue, at 7:00 PM. Mayor Whyte presided.

Council members present. Jordan Burris, Chris Dorman, Leasa Huddle, Ilene Nickel, and Shane Stephenson were present.

City staff present. City Administrator Bradley Pendergast, City Clerk Leann Hughes, and Police Chief Daniel Cooper.

Others present. None

Call to order. Mayor Whyte called the meeting to order at 7:00 PM.

Minutes. Clerk Hughes noted that the December 2, 2019, minutes should have been noted as a special meeting rather than a regular meeting as Burris had inquired about at the January 6, 2020, meeting. Burris moved to rescind Action (#11190) of the December 16, 2019, meeting, approving the minutes of the December 2, 2019, regular meeting as presented. Stephenson seconded. Motion carried unanimously. Action (#11219).

Burris moved to approve the minutes of the December 16, 2019, with a correction to show that the December 2, 2019, meeting was a special meeting rather than a regular meeting. Stephenson seconded. Motion carried unanimously. Action (#11220).

Stephenson moved to approve the minutes of the January 6, 2020, meeting, as presented. Nickel seconded. Motion carried unanimously. Action (#11221).

AP Payment Registers. Stephenson moved to approve the December 31, 2019, AP Payment Register dated January 17, 2020, for 2019 expenses, in the amount of \$31,769.26 (Check Nos. 280; and 46159-46171). Huddle seconded. Motion carried unanimously. Action (#11222).

Stephenson moved to approve the January 15, 2020, AP Payment Register dated January 17, 2020, for 2020 expenses, in the amount of \$81,333.62 (Check Nos. 281-282; 46153; and 46172-46196). Huddle seconded. Motion carried unanimously. Action (#11223).

Dorman moved to approve the January 17, 2020, AP Payment Register out of the Drug Forfeiture Fund, in the amount of \$1,299.00 (Check No. 132). Stephenson seconded. Motion carried unanimously. Action (#11224).

Time Entry Report. Burris moved to approve the Time Entry Report for December 29, 2019 to January 11, 2020, dated January 15, 2020, for the January 17, 2020, payroll, in the amount of \$59,437.63 for 3,524.35 hours ACH Nos. 94636-94668; Check Nos. 17232-17234; AP Check Nos. 46154-46158; Wire Nos. 525-528). Nickel seconded. Motion carried unanimously. Action (#11225).

Citizen Request to Speak. None.

Department Head Reports. Covered in Administrative Reports later in the meeting.

NEW DISCUSSION/ACTION ITEMS:

Street Sealing Discussion. This matter was tabled for discussion at the next meeting since Street Director Edwin Burris was unable to attend this meeting.

Crack Sealant Purchase Bids. Administrator Pendergast reported that Street Director Edwin Burris received two bids for crack sealant materials to be applied by city crews, as follows:

McConnell & Associates: 19,500 lbs. @ \$0.5070 per lb. - \$9,886.50
Crafco, Inc.: 19,410 lbs. @ \$0.5100 per lb. - \$9,990.90

Pendergast noted Director Burris prefers the Crafco sealant because the material melts and applies to cracks much easier with the City's rubber pot. Dorman moved to approve the bid for crack sealant materials from Crafco, Inc., in the amount of \$9,990.90. Stephenson seconded. Motion carried unanimously. Action (#11226).

Water Utility Hardship Rate Discussion. Administrator Pendergast presented information for a proposed rate reduction for the minimum charge for water that customers could apply for. The proposal requires customers to qualify for the rate reduction based on household income and uses guidelines from the State's Low Income Energy Assistance Program. Discussion followed. Dorman moved to implement a Water Utility Hardship Rate utilizing the table presented by Administrator Pendergast for income qualification, where customers may apply and receive a reduced minimum water rate; **and that this be reviewed in one year.** Nickel seconded. Motion carried unanimously. Action (#11227).

Executive Session for Non-Elected Personnel. Moved to later in the meeting.

UNFINISHED DISCUSSION/ACTION ITEMS:

200 Center Avenue – Building Condition. Administrator Pendergast reported that he and Tim Whyte met with Brian Spano and a structural engineer with Wilson & Co., to examine the building at 200 Center Avenue. It was the opinion of the structural engineer that the rest of the first layer of brick will come down and he and Spano recommended the area remained blocked until Mr. Whyte is able to gather more information on demolition vs. repair. Discussion followed. Mr. Whyte shared with the Council that he is looking into the repair of the structure and is waiting on a firm from Ft. Scott, Kansas, to be able to inspect the building and give him recommendations and pricing.

Life Insurance Policy. Administrator Pendergast presented quotes from Jeff Dennis at Farm Bureau for group life insurance, as well as a quote previously received by US Alliance. Discussion followed. Stephenson moved to approve the quote from Principal, through Farm Bureau, for group life insurance coverage for City employees in the amount of \$25,000 each, at a premium of \$177.19 per month, to be paid by the City. Burris seconded. Motion carried unanimously. Action (#11228).

Paperless Council Packets. To be discussed in City Administrator's Report.

Water Treatment. To be discussed in City Administrator's Report.

Policy for Removal of Refuse and Sewer Utilities Charges on Utility Bills. No discussion or action at this time.

Museum Director. No discussion or action at this time.

Drainage at 1015 W. 2nd – USDA. No discussion or action at this time.

RF Water Meters. No discussion or action at this time.

Appointment of Boards and Committees. No discussion or action at this time.

Executive Session for Non-Elected Personnel. Moved from earlier on the Agenda. Stephenson moved to recess to Executive Session for personnel matters of nonelected personnel for ten (10) minutes with the Mayor and Council present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319

(b)(1). The meeting will resume in the meeting room at the Oakley Fire Station at 215 Hudson Avenue at 7:48 PM. Dorman seconded. Motion carried unanimously. Action (#11229).

Mayor Whyte re-convened the meeting and no action was taken following the executive session.

Stephenson moved to recess to Executive Session for personnel matters of nonelected personnel for five (5) minutes with the Mayor, Council and City Administrator Pendergast present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will resume in the meeting room at the Oakley Fire Station at 215 Hudson Avenue at 7:54 PM. Huddle seconded. Motion carried unanimously. (#11230).

Mayor Whyte re-convened the meeting and no action was taken following the executive session.

ADMINISTRATIVE REPORTS/DISCUSSION:

Bradley Pendergast, City Administrator. Administrator Pendergast reported on several activities of the various departments of the City. No action was taken.

Leann Hughes, City Clerk. No report.

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Dorman reported he had been to the recycling center and found things overflowing but he returned today and things were back in order, so he presumed the overflow was due to the holiday weekend.

Nickel inquired about the status of the bend on 8th Street. Pendergast will check with City Attorney Hirsch to see if this is ready to be filed in court yet.

Stephenson requested Pendergast, Street Director Edwin Burris and Chief Cooper look at the east end of Annie Oakley Drive near the Municipal Pool and consider a stop sign or a yield sign at that location.

Mayor Whyte inquired about a school stop sign on Seventh Street between the High School and Middle School. Pendergast stated he had not heard back from the School Superintendent on this yet.

Adjourn. Stephenson moved to adjourn the meeting. Huddle seconded. Motion carried unanimously. Action (#11231). Mayor Whyte adjourned the meeting at approximately 8:12 PM.

Leann M. Hughes, CMC
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved at the February 3, 2020, regular meeting, with a correction to Action #11227, to show this rate will be reviewed in one year.