

The Oakley City Council met in regular session on January 22, 2019, in the meeting room at the Oakley Fire Station, 215 Hudson Avenue at 7:00 PM. Mayor Timothy Whyte presided.

Council members present. Jordan Burris, Chris Dorman, Leasa Huddle, and Ilene Nickel; Shane Stephenson was absent.

City staff present. City Administrator Bradley Pendergast, City Clerk Leann Hughes, Police Chief Daniel Cooper, Street Director Edwin Burris, and Parks & Cemetery Director Russell Moellering.

Others present. Mike Chrisler, Katie Chrisler, Curtis Larshus with the Recreation Commission, and Terry Grace and Travis Heinrich with G&H Computer Services.

Call to order. Mayor Whyte called the meeting to order.

Minutes. Nickel moved to approve the minutes of the January 7, 2019, regular meeting as presented. Huddle seconded. Motion carried unanimously. Action (#10955).

AP Payment Registers. Burris moved to approve the January 8, 2019, AP Payment Register for payment of 2018 bills in the amount of \$19,642.62 (Check Nos. 44853-44866; 1182019 and 20190118). Huddle seconded. Motion carried unanimously. Action (#10956).

Clerk Hughes noted that Check Number 44887 in the amount of \$555.75 to the Logan County Treasurer was voided; one of the vehicles being registered has been sold. Dorman moved to approve the January 8, 2019, AP Payment Register for payment of 2019 bills, less voided check number 44887, in the amount of \$60,368.07 (Check Nos. 44846; 44867-44886; 44887 Voided; 44888-44894; and 20190104). Burris seconded. Motion carried unanimously. Action (#10957).

Time Entry Report. Dorman moved to approve the Time Entry Report for December 30, 2018 to January 12, 2019, for 2,820.38 hours (ACH Nos. 93631-93663; Check Nos. 17138-17139; Check Nos. 44847-44852; Wire Nos. 418-421). Huddle seconded. Motion carried unanimously. Action (#10958).

Citizen Request to Speak. None.

Department Head Reports. Covered in City Administrator's Report later in the meeting.

Mike Chrisler – UpTown Liquor. Administrator Pendergast explained that Mike Chrisler asked to meet with the Council to discuss the possibility of designating the alley property that is used for UpTown's drive through window as a One-way going East. Chrisler noted he would be willing to discuss the possibility of purchasing the alley property from the City as well. In addition, Chrisler proposed moving the refuse hopper to be picked up in the North-South alley instead of the East-West alley. Discussion followed. It was the consensus of the Council to table the matter for further research.

Chrisler also asked the Council to consider designating two parking spaces in front of UpTown Liquor as 15 minute parking from 5 PM to 11 PM. He and Katie Chrisler explained that when there is an evening movie, the movie-goers park clear to the north end of the block leaving no space for potential customers. Chrisler offered to pay for the signs. Discussion followed. Nickel moved to approve designating the two parking spaces directly in front of UpTown Liquor as 15 minute parking from 5 PM to 11 PM. Huddle seconded. Motion carried. Nickel and Huddle voting yes; Burris and Dorman voting no; and Mayor Whyte voting yes to break the tie. Action (#10959).

Rec Board – Summer Help/Mowing. Administrator Pendergast reported he had been contacted by Curtis Larshus from the Oakley Recreation Commission concerning the possibility of having the City

mow the ball fields. He and Larshus explained the Commission is willing to pay the entire cost for one summer position who would mow the grounds and who could also be utilized by the City. The total cost for a summer position in 2018 was approximately \$5,200.00. Discussion followed. It was the consensus of the Council to have Pendergast work with Larshus to draft a contract for consideration at a future meeting.

City Server Replacement – G&H Computers. Administrator Pendergast reported the computer server for the City Office has been experiencing issues for some time now and they have gotten worse as far as down time plus there is some uncertainty as to whether or not backups might be incomplete or corrupted. Discussion followed. Burris moved to approve the purchase of a PowerEdge R640 Server from G&H Computer Services, as quoted, in the amount of \$5,689.00. Huddle seconded. Motion carried unanimously. Action (#10960).

RFID Door Lock System. Administrator Pendergast reported Chief Cooper has been researching options to increase security at the City Office and Police Department. He explained the doors currently have key pad systems for entry but there has been discussion of the concern when staff members leave. The codes are currently changed when employees leave but an RFID system would allow an assigned key fob or card to be disabled immediately upon the departure of a staff member. Two quotes were received for such a system: 1. Nex-tech out of Hays, Kansas, quoted a wireless RFID system for \$10,868.93; 2. G&H Computer Services of Oakley, Kansas, quoted a wired RFID system for \$9,202.12. Both Pendergast and Cooper felt a wired system would be less vulnerable to issues and Pendergast noted this could be paid for out of Drug Forfeiture Funds. Discussion followed. Burris moved to approve the purchase of a wired RFID system from G&H Computer Services, as quoted, for a total of \$9,202.12, to be paid for out of Drug Forfeiture Funds. Dorman seconded. Motion carried unanimously. Action (#10961).

Police Officer Recruitment. Administrator Pendergast reported the Police Department has received inquiries from officers currently employed at different municipalities about working as officers for the City. The inquiries have come from officers that are recent graduates of KLETC. Pendergast explained that by State Law, if an agency hires an officer from another agency and that officer graduated from KLETC less than 1 year ago, the hiring agency must pay the other agency for the costs incurred to send them to KLETC. Pendergast wanted to make sure it would not be an issue to pursue any of these inquiries with that up front cost. It was the consensus of the Council to follow-up on any inquires since the City would have to pay for training if the officer were not a graduate of KLETC.

Request for Co-op Funds – Buffalo Bill Cultural Center. Administrator Pendergast reported he was contacted by Raelene Keller from the Buffalo Bill Cultural Center with a request for funding to rehabilitate an old billboard on US Highway 83 going South. Pendergast explained the City budgets money in co-op funds but it has not been used in the last few years. The intent of these funds is to use transient guest tax dollars to help other entities for tourism related activities. Following considerable discussion and review of the proposal with a photo of the proposed sign, it was the consensus of the Council to have Pendergast take this back to the Buffalo Bill Cultural Center noting the City might be interested in paying for part of the project if the City of Oakley and/or Oakley attractions were incorporated into the billboard.

Executive Sessions for Non-elected Personnel. Huddle moved to recess to Executive Session for personnel matters of nonelected personnel for ten (10) minutes with the Mayor and Council present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will

resume in the meeting room at the Oakley Fire Station at 215 Hudson Avenue at 8:24 PM. Burris seconded. Motion carried unanimously. Action (#10962).

Mayor Whyte re-convened the meeting and no action was taken following the executive session.

Huddle moved to recess to Executive Session for personnel matters of nonelected personnel for ten (10) minutes with the Mayor, Council and City Administrator Pendergast present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will resume in the meeting room at the Oakley Fire Station at 215 Hudson Avenue at 8:35 PM. Nickel seconded. Motion carried unanimously. Action (#10963).

Mayor Whyte re-convened the meeting and no action was taken following the executive session.

Administrative Reports. Administrator Pendergast reported on several activities:

- The Water & Wastewater Departments are greasing engines and lift stations, checking well depths, having recall service done to Unit #3 and having the timing chain and seals replaced on Unit #33.
- The Parks & Cemetery Department is working on cemetery maintenance and replacing bottoms for cardboard hoppers.
- The Kansas Department of Health and Environment (KDHE) has approved the City/County 5 year waste management plan which qualifies the City for KDHE grants.
- The Street Department has been busy with snow removal. They are also having recall service done on Unit #1; they swept South Freeman Avenue; they will scrape dirt roads once they dry out; and a locate has been called in on Center Avenue for the handicapped parking signs.
- Chief Communications Officer Sara McDonald's father passed away over the weekend.
- Unit #2 in the Police Department is being serviced.
- The total number of children for Kansas Day at the Museum has jumped to 763.
- 107 E.S. 7th Street – Wilburt Howard feels that 4 of the 5 mobile homes are road worthy. Pendergast is working with the Kansas Department of Transportation (KDOT) to get the permits necessary to move the trailers down US Highway 40 for 2 miles. The permits will cost about \$30 per trailer and Pendergast will meet with Mr. Howard to schedule times for removal.
- Pendergast is working with Payment Services Network (PSN) to add a new account for credit card payments other than utility billing. There is no additional charge to the City to add the account.
- Buy Local – Pendergast reported information has been sent to Farm and Home for them to review and get prices to see if more items may be purchased locally.

Clerk Hughes stated that Museum Director Jodee Reed was not able to attend the meeting and had asked her to inquire about Chamber Cash for the Employee Appreciation Banquet for prizes. Last year, the City purchased \$400 in Chamber Cash. It was the consensus of the Council to provide the same amount this year.

Mayor and Council Reports. Council Member Nickel inquired about the damage to the back of the Police Pickup. Pendergast and Cooper explained this happened during a snow storm while assisting the Kansas Highway Patrol (KHP) on I-70. They are waiting for the KHP Report so they can proceed with the insurance claim.

Council Member Burris inquired of findings on recording Council Meetings. Pendergast stated he had not had a chance to check on this but would do so in the next week.

Adjourn. Dorman moved to adjourn the meeting. Burris seconded. Motion carried unanimously. Action (#10964). Mayor Whyte adjourned the meeting at approximately 8:47 PM.

Leann M. Hughes, CMC
City Clerk