

OAKLEY CITY COUNCIL

The Oakley City Council met in regular session in the meeting room at the Oakley Fire Station at 215 Hudson Avenue at 7:00 PM. Mayor Jerry Robben was absent, therefore President Charles Beamer resided.

Council members present. Cody Finlay, Roger Boyd and Kevin Uhrich.

Council members absent. Shawna Allison.

City staff present. City Administrator Brandon Buchanan, City Clerk Rose Wessel and Police Chief Danny Shanks.

Others present. Steve Hanson-NW Kansas Planning and Development, Barb Glover, Cora Lee Park, Warren Park, Linda Engel, Raelene Keller, Frank Munk and Barb Kelly.

Call to order. President Beamer called the meeting to order.

Minutes. Finlay moved to approve the minutes of the August 3, 2009 regular meeting as presented. Uhrich seconded. Motion carried unanimously. Action (#)

Finlay moved to approve the minutes of the August 10, 2009 special meeting as presented. Boyd seconded. Motion carried unanimously. Action (#)

Warrant Register. Finlay moved to approve the August 14, 2009 Warrant Register in the amount of \$50,520.13 (Check Nos. 33206-33207, 33209-33255, Check No. 33208-Voided as damaged). Uhrich seconded. Motion carried unanimously. Action (#)

Employee Exception Report. Finlay moved to approve the August 14, 2009 Employee Exception Report for 3,167.50 regular hours and 34.50 overtime hours (ACH Nos. 5120-5157, Check Nos. 14098-14113). Boyd seconded. Motion carried unanimously. Action (#)

2008 Budget Audit Approval. Following discussion, Finlay moved to approve the 2008 Audit Report as prepared by Adams, Brown, Beran & Ball. Uhrich seconded. Motion carried unanimously. Action (#)

Following discussion that the expense of the single Audit for the FAA Grant would be considered administrative expenses; and therefore be eligible for reimbursement of 95% of the total. Finlay moved to approve the expense in the amount of \$3,750.00 for the Single Audit for the FAA Grant for the City of Oakley. Boyd seconded. Motion carried unanimously. Action (#)

Staff Training Request. Following discussion on the request from Linda Engel to attend a one day Training Session for Manatron Court Clerk Software in Lakin, Kansas on either August 25, 27 or September 9 at a cost of \$150.00 for registration plus a meal. Boyd moved to approve the Training Session for Manatron Court Clerk Software for Linda Engel in Lakin in the amount of \$150.00 plus a meal. Uhrich seconded. Motion carried unanimously. Action (#)

The Council discussed the request from Barbara Kelly to attend the KMU Public Relations and Accounting Workshop in Wichita on September 10-11, 2009 at a cost of \$145.00 for registration plus motel, meals and fuel. Uhrich moved to approve that Barbara Kelly attend the KMU

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Conference in Wichita on September 10-11 at an approximate cost of \$350. Boyd seconded. Motion carried unanimously. Action (#)

President Beamer recessed the regular meeting.

President Beamer opened the 7:15 Public Hearing.

CDBG Hearing. Steve Hanson of NW Kansas P & D discussed the application for a Community Development Block Grant for \$500,000.00, the deadline for the grant being September 30, 2009. Hanson stated the City will have to increase sewer rates to qualify for the grant and if the grant is awarded, the City will have two years to complete the project. Hanson stated the applicant is awarded points for need, alternatives, past efforts, project solutions, leverage and local efforts.

Hanson discussed the process of the acquisition of land by the City and that CDBG will pay up to the amount of the appraisal, anything over and above the appraised amount, the City will have to pay the difference. Discussion followed on the letter regarding the construction and permanent easement and the resolutions the Council needs to approve.

Following discussion, Uhrich moved to approve Resolution No. 2009-08 with the corrected amount and authorizing the Mayor to sign the Resolution Certifying Legal Authority to Apply for the 2010 Kansas Small Cities CDBG Program. Finlay seconded. Motion carried unanimously. Action (#)

Finlay moved to approve Resolution No. 2009-09, A Resolution Assuring the Kansas Department of Commerce that Funds will be Provided for the Operation and Maintenance of Improvements to the Sewer System. Uhrich seconded. Motion carried unanimously. Action (#)

Finlay moved to approve Resolution No. 2009-10, Residential Anti-displacement and Relocation Assistance Plan. Boyd seconded. Motion carried unanimously. Action (#)

Hanson discussed the Statement of Assurances and Certifications and briefly discussed several points in this document and stated that Mayor Robben will sign this document also.

Hanson stated that NW Kansas P & D will administer this grant, if received, and discussed the Agreement for Administrative Consulting Services of CDBG Funds. Following discussion, Finlay moved to approve and enter into the Agreement for Administrative Consulting Services of CDBG Funds with NW Kansas Planning & Development in the amount \$19,500.00. Uhrich seconded. Motion carried unanimously. Action (#)

Hanson stated the City will be notified in January of 2010 if we will receive CDBG funding.

President Beamer closed this hearing.

President Beamer opened the 7:30 PM Public Hearing.

7:30-KDHE Hearing. Hanson stated the City is applying for a State Revolving Loan through KDHE, with a low interest rate. Hanson reported the City will have to make an interest payment

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after six months following the approval of the loan, or add the interest back onto the loan. Hanson stated that once the project is complete, KDHE will send an amortization schedule showing the principal and interest payment, which will be due every six (6) months.

Hanson briefly discussed the Resolution giving the Mayor the authority to sign the documents for the KDHE Loan and the contract with NW Kansas P & D to administer the loan. Following discussion, Finlay moved to approve Resolution No. 2009-11, A Resolution Authorizing Filing an Application with the KDHE for a Loan. Uhrich seconded. Motion carried unanimously. Action (#)

Finlay moved to approve the contract with NW Kansas P & D in the amount of \$3,500.00 to administer the KDHE Loan for the City. Uhrich seconded. Motion carried unanimously. Action (#)

Discussion followed on the letters for the construction easement for \$370.00 and the permanent easement for \$450.00 and it was the consensus of the Council to take these to the owner of the property and discuss these with him. Hanson stated that since the cost for the easement is less than \$10,000, the city does not have to follow the formal appraisal review procedure as they did for the purchase of property for the lagoons.

President Beamer closed this hearing and re-convened the regular meeting.

Temporary Use of City Property. Buchanan stated this issue was discussed at the previous Council meeting and the Council should review the proposed lease. Discussion followed on dollar amount for lease, and following discussion, it was the consensus of the Council to table this until the next regular Council meeting to gather data for dollar amount for lease.

Staff Training Request. Following discussion on attending the League of Kansas Municipalities Conference in Topeka, Finlay moved to approve Roger Boyd, Brandon Buchanan and Rose Wessel attend the LKM Conference in Topeka from October 4-6, with cost of \$200.00 per person for registration, plus fuel, hotel and meals. Uhrich seconded. Motion carried unanimously. Action (#)

Electric Utility Line at Statue. Buchanan reported that Midwest Energy contacted him concerning placing the electric line under the highway to the Buffalo Bill Statue. Frank Munk stated the initial cost estimate to have this done was \$8,000 to \$10,000 and was to be paid for from the Tourism Fund. Raelene Keller discussed Midwest Energy putting up new poles at this location and stated that it is not necessary to put the line underground, but it will look good. Munk discussed the City reviewing the contract they have with Midwest Energy when the transmission lines were sold, in regards to MW Energy honoring any agreements the City had concerning electric transmission. Following discussion, it was the consensus of the Council to have this agreement reviewed and table this matter until the next meeting.

Administrative Reports. Administrator Buchanan stated the increase in utility rates was discussed earlier in the meeting and John Haas will review the rate checkup now that the 2010 Budget is approved.

Buchanan discussed the progress in establishing a Construction and Demolition Ordinance and stated that he is waiting on information from KDHE.

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Buchanan reported on the KIAC meeting in Hays for the CDBG Grant and stated that the major point is that the City will have to approve an Ordinance by the end of September to increase sewer rates.

Buchanan stated the progress in the establishment of the new web site is moving along.

Buchanan reported that since the first Monday in September is a holiday, the Council meeting will be held on Tuesday, September 8.

President Beamer reminded the Council of the special meeting on Monday, August 31, 2009 at 7:00 PM.

Executive session for personnel matters of non-elected personnel. Finlay moved to recess to executive session for personnel matters of non-elected personnel for five (5) minutes with the Council and Buchanan present. Boyd seconded. Motion carried unanimously. Action (#)

No action taken following executive session.

Mayor and Council Reports. Boyd discussed the lease with Warren Park and discussion followed on changing the lease to state that rock or crushed concrete will be required to be put down at the location.

Administrative Report. Clerk Wessel stated she was contacted by a parent of one of the Pool Lifeguards inquiring as to why, since the implementation of the Federal minimum wage, his child was making the same as office staff. Wessel reported this issue had been discussed at the previous Council meeting and the Council decision was to bring all pool staff, under the Federal minimum wage up to the \$7.25 for the remainder of the time the pool is open for this year. Following discussion, the consensus of the Council was to leave the decision as is.

Beamer stated that since Dan Hartman did not show for the Cultural Center item on the agenda, this will be tabled until the next regular Council meeting.

Adjourn. Boyd moved to adjourn the meeting. Finlay seconded. Motion carried unanimously. Action (#) President Beamer declared the meeting adjourned at approximately 8:30 PM.

Rose Wessel
City Clerk

APPROVAL OF MINUTES:

ATTEST: _____ MAYOR: _____