

The Oakley City Council met in regular session on January 3, 2023, in the meeting room at the Oakley City Office, 415 W. 2<sup>nd</sup> Street, at 7:00 P.M. Mayor Stephenson presided.

Council members present. Leasa Huddle, Russ Kahle, Cheryl Stewart, and Kile Zerr were present; Trevor Mader arrived at approximately 7:18 PM.

City staff present. City Administrator Brock Sloan, Police Chief Daniel Cooper, Park Director Russell Moellering and City Clerk Leann Hughes.

Others present. Danielle Allison.

Call to order. Mayor Stephenson called the regular meeting to order at approximately 7:00 PM.

Approval of Minutes of Previous Meeting(s). Stewart moved to approve the minutes of the December 19, 2022, regular meeting, as presented. Zerr seconded. Motion carried unanimously. Action (#15073).

Approval of AP Payment Register. Kahle moved to approve the December 30, 2022, AP Payment Register, for checks dated December 30, 2022, in the amount of \$27,238.78 (Check Nos. 467-470; 49692; and 49694-49723). Stewart seconded. Motion carried unanimously. Action (#15074).

Zerr moved to approve an additional December 30, 2022, AP Payment Register, for a check dated December 30, 2022, in the amount of \$10.34 (Check No. 471). Stewart seconded. Motion carried unanimously. Action (#15075).

Approval of Time Entry Report. Zerr moved to approve the Time Entry Report for December 11, 2022, to December 24, 2022, dated December 28, 2022, for the December 30, 2022, payroll, in the amount of \$58,951.69 for 2,467.50 hours (Check Nos. 17565-17569; ACH Nos. 97483-97530; AP Check No. 49693; Wire Nos. 834-837). Kahle seconded. Motion carried unanimously. Action (#15076).

Citizen Request to Speak. None.

Department Head Reports. None.

#### NEW DISCUSSION/ACTION ITEMS:

Danielle Allison – Pool Hours for 2023. Danielle Allison, Co-Manager at the Oakley Pool this past summer, met with the Council to discuss a possible adjustment to the pool hours from 1:00 PM to 5 PM and 7:00 PM to 9:00 PM, to new hours of Noon to 6:00 PM and night swim from 7:00 PM to 9:00 PM on Wednesdays and Sundays only. Allison explained that she and Shianna Selzer have worked together as Co-Managers at the Oakley Pool for the past couple of summers and they feel a change in the hours would provide more flexibility for staffing and scheduling staff meetings/training. In the past, there has been minimum attendance for night swims. Following discussion, it was the consensus of the Council to implement the new hours for the 2023 season.

Western Kansas Child Advocacy Center – Donation. Administrator Sloan reviewed past donations to the Western Kansas Child Advocacy Center and reported that \$8,000 has been budgeted for this in 2023, with another \$10,000 budgeted for charitable donations. Huddle moved to approve a donation of \$8,000.00 to the Western Kansas Child Advocacy Center to be paid out the General Fund, Western Kansas Child Advocacy Center. Stewart seconded. Motion carried unanimously. Action (#15077).

Donation - Options. Administrator Sloan reported that Options Domestic & Sexual Violence Services, Inc., has requested funding for 2023. The City approved a donation of \$1,500.00 in 2022. Stewart moved to approve a donation of \$1,500.00 to Options Domestic and Sexual Violence Services to be paid out of the General Fund, Donations. Kahle seconded. Motion carried unanimously. Action (#15078).

Donation – Westview Recreational Center. Administrator Sloan reported the City has annually donated \$4,000.00 to the Oakley Housing Authority Westview Recreation Center, which is included in the 2023 budget. Stewart moved to approve a donation of \$4,000.00 to the Oakley Housing Authority to be used for the Westview Recreation Center, to be paid out of the General Fund, Oakley Housing Authority. Huddle seconded. Motion carried unanimously. Action (#15079).

Water Right – 11187. Administrator Sloan reported he was contacted about the City selling a portion of the water rights from water right 11187. This water right is an irrigation right purchased in 2000 and is in the area south and east of the sale barn. The water right is for 235 acre-feet for irrigation. If it were converted to municipal use, it would cut the amount roughly in half. He noted, his understanding is that the City has not used this right due to the high nitrates. Sloan stated the person inquiring is asking for 10 to 30 acre-feet of water and Ground Water Management District #4 has given preliminary permission to use the water right approximately 2 miles east of the original well site, if the City pursues the transfer. Discussion followed and it was noted that this well might be usable in the future with a new water treatment plant. It was the consensus of the Council to decline pursuing the sale of part of this water right at this time.

Principal Life – Rate Increase. Administrator Sloan reported an increase in the Principal Life rate for Group Term Life Insurance for the current staff count, from \$168.76 per month to \$190.51 per month. This is a City paid benefit and the total cost would be approximately \$261.00 more per year. Sloan stated no action is needed unless it is decided to discontinue the benefit. It was the consensus of the Council to continue the benefit with the increase.

Fire run Clarification. Administrator Sloan reminded the Council that an increase of \$10.00 per Fire Run and Meetings was approved at the last Council Meeting. The department also pays for Rescue Runs and Special Runs, which is usually training. Sloan stated that staff has asked for clarification whether or not to include the Rescue Runs and Special Runs in the increase, noting that Responses would remain at \$10.00 per response, with no increase. Stewart moved to approve an increase in pay of \$10.00 per Rescue Run and \$10.00 per Special Run. Responses shall remain at \$10.00, with no increase, effective January 1, 2023. Kahle seconded. Motion carried unanimously. Action (#15080).

ACH Origination Packet. Administrator Sloan explained the Council reviews and authorizes signers for ACH transactions for utility billing and payroll at Farmers State Bank annually. Huddle moved to approve Leann Hughes, Barbara Kelly and Jessica Masterson as authorized signers for ACH transactions at Farmers State Bank. Zerr seconded. Motion carried unanimously. Action (#15081).

Crushing Quotes – Landfill. Administrator Sloan reported that Landfill Director, Marc Burris, received bids from Eberle Construction and Sporer Land Development to crush the concrete and asphalt at the landfill. He said the bids have reduced rates since the contractor will keep the extra crushed concrete the City does not pay for. There is an estimated 2,400 tons of asphalt and 2,700 tons of concrete at the landfill. Both contractors can start on this project immediately.

Trevor Mader arrived at approximately 7:18 PM.

There was discussion of where these materials are used and whether or not the City should investigate the possibility of charging for these materials at the landfill. There has not been a charge to bring these items to the landfill since the City could use some of the materials, but the City has not had a cost in the past.

The options/quotes were as follows:

MATERIAL	EST TOTAL QTY (TONS)	QTY TO CITY (TONS)	QTY TO CONTRACTOR (TONS)	COST PER TON - EBERLE CONSTRUCTION	COST TO CITY - EBERLE CONSTRUCTION	COST PER TON - SPORER LAND	COST TO CITY - SPORER LAND
OPTION 1							
CRUSHED CONCRETE	2700	500	2200	\$ 13.50	\$ 6,750.00	\$ 18.00	\$ 9,000.00
CRUSHED ASPHALT	2400	750	1650	\$ 12.50	\$ 9,375.00	\$ 14.00	\$ 10,500.00
			OPT 1 - TOTAL		<b>\$ 16,125.00</b>		<b>\$ 19,500.00</b>
OPTION 2							
CRUSHED CONCRETE	2700	500	2200	\$ 13.50	\$ 6,750.00	\$ 18.00	\$ 9,000.00
CRUSHED ASPHALT	2400	1200	1200	\$ 12.50	\$ 15,000.00	\$ 14.00	\$ 16,800.00
			OPT 2 - TOTAL		<b>\$ 21,750.00</b>		<b>\$ 25,800.00</b>
OPTION 3							
CRUSHED CONCRETE	2700	1350	1350	\$ 13.50	\$ 18,225.00	\$ 18.00	\$ 24,300.00
CRUSHED ASPHALT	2400	2400	0	\$ 12.50	\$ 30,000.00	\$ 14.00	\$ 33,600.00
			OPT 3 - TOTAL		<b>\$ 48,225.00</b>		<b>\$ 57,900.00</b>

Sloan stated staff recommends Option 2. Zerr moved to approve Option 2 for the purchase of 500 tons of crushed concrete for \$13.50 per ton and 1,200 tons of crushed asphalt for \$12.50 per ton, from Eberle Construction, for a total of \$21,750.00, to be paid from the Sanitation Reserve Fund. Mader seconded. Motion carried unanimously. Action (#15082).

UNFINISHED DISCUSSION/ACTION ITEMS:

Executive Session – Non-elected personnel – 5 minutes. Huddle moved to recess to Executive Session for personnel matters of nonelected personnel for five (5) minutes with the Mayor, Council and City Administrator Sloan present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will resume in the meeting room at the Oakley City Office, 415 W. 2<sup>nd</sup> Street at 7:33 PM. Kahle seconded. Motion carried unanimously. Action (#15083).

Mayor Stephenson re-convened the meeting. Huddle moved to approve a payroll adjustment, as presented. Kahle seconded. Motion carried unanimously. Action (#15084).

## ADMINISTRATIVE REPORTS/DISCUSSION:

Brock Sloan, City Administrator. Administrator Sloan reported on several items, including:

- The Appreciation Dinner is scheduled for Sunday, January 29, 2023, at the Bowling Alley.
- Sloan asked if the Mayor or any Council Members have City Code books in their possession; no one had one. He explained that updates are coming and he wanted to make sure everyone received them. The Mayor and Council all stated they do not need one since they can access the information on the City website.
- Sloan asked if the Mayor and Council Members would like to continue receiving the Kansas Government Journal. The City receives one free copy and the remaining copies are \$20 each. It was the consensus of the Council to have 2 or 3 copies available that they can share.
- The next Council Meeting will be Tuesday, January 17, 2023, due to the Martin Luther King Day holiday on January 16, 2023.
- Sloan noted the City received a Gold Standard Safety Award from Kansas Municipal Insurance Trust for 2022.

Leann Hughes, City Clerk. No Report.

## MAYOR AND COUNCIL REPORTS/DISCUSSION:

Mayor Stephenson asked Administrator Sloan to check with staff about putting down sand/salt at the west intersections of Second Street and Center Avenue, and Fifth Street and Center Avenue. He noted that the corners are shaded by structures so the sun doesn't have a chance to melt the ice and snow.

Council Member Mader reported he was approached by an EMT requesting that the City look at the parking at the west intersection of Second Street and Center Avenue. The parking is currently angle parking and it was asked if it could be changed to parallel parking because the angle parking restricts the width of the street for two-lane traffic. It was the consensus of the Council to have Administrator Sloan look into this.

Adjourn. Mader moved to adjourn the meeting. Stewart seconded. Motion carried unanimously. Action (#15085). Mayor Stephenson adjourned the meeting at approximately 7:34 P.M.

Leann M. Hughes, CMC  
City Clerk

## APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the January 17, 2023, regular meeting.