

The Oakley City Council met in regular session on January 7, 2019, in the meeting room at the Oakley Fire Station, 215 Hudson Avenue at 7:00 PM. Mayor Timothy Whyte presided.

Council members present. Jordan Burris, Chris Dorman, Leasa Huddle, Ilene Nickel and Shane Stephenson.

City staff present. City Administrator Bradley Pendergast, City Clerk Leann Hughes, and Museum Director Jodee Reed.

Others present. John Holzmeister and Darin Neufeld with EBH Engineering.

Call to order. Mayor Whyte called the meeting to order.

Minutes. Dorman moved to approve the minutes of the December 17, 2018, regular meeting as presented. Nickel seconded. Motion carried. Burris, Dorman, Nickel and Stephenson voting yes; Huddle abstaining since she was not present. Action (#10935).

Burris moved to approve the minutes of the December 20, 2018, special meeting as presented. Stephenson seconded. Motion carried. Burris, Dorman and Stephenson voting yes; Huddle and Nickel abstaining since they were not present. Action (#10936).

AP Payment Registers. Dorman moved to approve the January 2, 2019, AP Payment Register for payment of 2018 bills in the amount of \$24,957.68 (Check Nos. 44773-44775; 44782-44817; and 122118; 12212018 Voided). Huddle seconded. Motion carried unanimously. Action (#10937).

Pendergast noted there was an additional \$90.00 on the invoice for Radarsigns for the strobe that was not included in the quote that was previously approved. Burris moved to approve the January 2, 2019, AP Payment Register for payment of 2018 bills from the Drug Forfeiture Account in the amount of \$13,481.47 (Check Nos. 116-117). Nickel seconded. Motion carried unanimously. Action (#10938).

Stephenson moved to approve the January 7, 2019, AP Payment Register for payment of 2018 bills in the amount of \$2,669.60 (Check Nos. 44834-44845; 1041900 and 1042019). Huddle seconded. Motion carried unanimously. Action (#10939).

Dorman moved to approve the January 4, 2019, AP Payment Register for payment of 2019 bills in the amount of \$21,814.01 (Check Nos. 44818-44827). Huddle seconded. Motion carried unanimously. Action (#10940).

Time Entry Reports. Burris moved to approve the Time Entry Report for December 2, 2018 to December 15, 2018, for 2,436.09 hours (ACH Nos. 93565-93604; Check Nos. 17124-17134; Check Nos. 44776-44781; Wire Nos. 410-413). Stephenson seconded. Motion carried unanimously. Action (#10941).

Stephenson moved to approve the Time Entry Report for December 16, 2018 to December 29, 2018, for 2,196.78 hours (ACH Nos. 93605-93630; Check Nos. 17135-17137; Check Nos. 44828-44833; Wire Nos. 414-417). Huddle seconded. Motion carried unanimously. Action (#10942).

Citizen Request to Speak. None.

Department Head Reports. Museum Director Reed reported they had 488 visitors in December and around 150 in attendance for the Open House, that the first payment for the Wall that Heals has been submitted and that they are working on Kansas Day projects for area student tours for

around 600 kids. She also reported the committee for the Appreciation Banquet set the date for February 9, 2019, at the Museum. They are still working out details for having a meal catered.

Executive Session for Non-elected Personnel. Burriss moved to recess to Executive Session for personnel matters of nonelected personnel for five (5) minutes with the Mayor, Council and City Administrator Pendergast present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will resume in the meeting room at the Oakley Fire Station at 215 Hudson Avenue at 7:22 PM. Burriss seconded. Motion carried unanimously. Action (#10943).

Mayor Whyte re-convened the meeting and no action was taken following the executive session.

Handicap Parking – Senior Center. Pendergast reported he and Mayor Whyte were approached by representatives of the Oakley Senior Center in regards to parking in front of the Senior Center on Center Avenue at lunch time. They had concerns about the distance some seniors have to walk if they cannot find a parking place close to the center, especially during the winter months. Pendergast proposed the possibility of 1-2 parking places designated as permanent handicap parking and possible 3-4 parking places restricted to handicap parking from 11:00 AM to 1:00 PM, Monday through Friday. Discussion followed. Dorman moved to approve a permanent handicap parking place in front of The Looking Glass and another permanent handicap parking place in front of the Senior Center, to be side by side; then to designate the next three parking spaces going North as restricted parking for handicap from 11:00 AM to 1:00 PM, Monday through Friday. Stephenson seconded. Motion carried. Burriss, Dorman, Huddle and Stephenson voting yes; Nickel voting no. Action (#10944).

Position Classification and Starting Pay Schedule. Administrator Pendergast presented a revised Position Classification and Pay Schedule, consolidating some of the pay grades, as was discussed at the December 17, 2018, meeting. Discussion followed. Burriss moved to approve the revised Position Classification and Starting Pay Schedule, consolidating the pay grades from Grade A through Grade H to Grade A through Grade F. Stephenson seconded. Motion carried unanimously. Action (#10945).

Burriss moved to approve Resolution No. 2019-01, adopting the Position Classification and Salary Schedule for City Employees and repealing all previous resolutions, motions or actions in conflict therewith, effective January 1, 2019. Stephenson seconded. Motion carried unanimously. Action (#10946).

ACH Signer Authorization. Pendergast explained the Council reviews and authorizes signers for ACH transactions for utility billing and payroll at Farmers State Bank annually. Huddle moved to approve Leann Hughes, Barbara Kelly and Linda Engel as authorized signers for ACH transactions at Farmers State Bank. Stephenson seconded. Motion carried unanimously. Action (#10947).

Contribution to FSA – New Employees. Administrator Pendergast explained that the Council needs to approve pro-rated contributions to the Flexible Spending Account for new employees as they qualify for benefits. Dorman moved to approve contributions to new benefit eligible employee's flexible spending accounts to be pro-rated from the \$500 total amount based on the month the new employees would qualify for benefits for the calendar year of 2019. Huddle seconded. Motion carried unanimously. Action (#10948).

Ordinance – Unpaid Landfill Charges to Utility Billing. Pendergast explained this ordinance will only apply to charges not already included in utility billing, such as construction and demolition materials taken to the landfill. Stephenson moved to approve Ordinance No. 1155, regarding

unpaid landfill charges to be incorporated into utility billing. Burris seconded. Motion carried unanimously. Action (#10949).

Ordinance – Cereal Malt Beverage. Administrator Pendergast explained that effective April 1, 2019, Kansas will allow the sale at retail of “Enhanced Cereal Malt Beverages” and this change in the law will require the City to pass a new ordinance. Burris moved to approve Ordinance No. 1156, regulating the sale of cereal malt beverage and beer containing no more than 6% alcohol by volume within the City of Oakley, Kansas and repealing any ordinance in conflict herewith. Stephenson seconded. Motion carried unanimously. Action (#10950).

AWOS – Communications System. Administrator Pendergast explained the airport has experienced issues with the City’s AWOS Communications System and Airport Manager John Holzmeister discovered the company the City currently uses for this service was hacked and the system was compromised. Holzmeister explained the details of how the system works, where the failures were and why it is important. Pendergast noted Jerry Miller, who performs maintenance on the City’s AWOS system recommended changing to a new service, RSINet. Discussion followed. Stephenson moved to approve an agreement with RSINet for a three year term at a cost of \$60 per month. Dorman seconded. Motion carried unanimously. Action (#10951).

Airport Improvement Plan Update – Darin Neufeld, EBH Engineering. Neufeld reviewed the 5 and 10 Year Capital Improvement Program projects for the Oakley Municipal Airport, as recommended by the Airport Board. He also noted that Airport Manager John Holzmeister is working on finding a tenth aircraft to be based out of Oakley Municipal Airport to re-qualify the airport for federal funding. Stephenson moved to approve the 5 and 10 Year Capital Improvement Program projects for the Oakley Municipal Airport, as presented. Huddle seconded. Motion carried unanimously. Action (#10952).

Appointment of Boards and Committees. Mayor Whyte appointed Murray Bean to the Planning Commission to fulfill an unexpired term through May, 2020. Stephenson moved to approve the appointment of Murray Bean to the Planning Commission to fulfill an unexpired term through May, 2020. Burris seconded. Motion carried unanimously. Action (#10953).

Appoint Council members – Departments. Mayor Whyte made the following appointments:

Cemetery, Museum & Parks – Jordan Burris
Sanitation & Fire – Ilene Nickel
Streets, Alleys and Airport – Shane Stephenson
Police – Chris Dorman
Water – Leasa Huddle

Shane Stephenson will remain Council President.

Administrative Reports. Administrator Pendergast reported on several activities:

- Water & Wastewater Departments are measuring well depths and cleaning well houses and chlorine huts.
- Parks & Cemetery Departments are removing snow and replacing poles at the Cemetery.
- Landfill – Elmer Zerr submitted his final report for the new landfill cell to KDHE; approval could take up to 4 weeks. In addition, Zerr’s measurements showed the new cell is short by around 5,000 cubic yards so Pendergast is negotiating a reduced cost with Sporer Land Development.
- Street Department is removing snow, moving snow piles where needed to provide drainage, and measuring valley gutters for replacement. Director Edwin Burris fell and broke his arm while on duty December 27th, after the snow storm. He has been released to return to work on light duty.
- Police – Radar signs have been installed and they have a police officer interview January 8, 2019. Also, Chief Cooper’s police truck was struck by a passing motorist as he arrived on scene at the

request of the Kansas Highway Patrol (KHP) for aid during the snow storm December 27, 2018. They are awaiting KHP's report on the incident to submit to the City's Insurance.

-Museum – This was covered in Director Reed's Report earlier in the meeting.

-107 E.S. 7th Street – City Attorney Hirsch has reviewed all the documentation on the condemnation of the property and is fine with the City starting demolition January 14, 2019

-Property at the bend on 8th Street – Omar Espino has applied for a special use permit to allow the storage of trucks and implements on the property. The Board of Zoning Appeals will meet January 30, 2019, to hear the request. City Attorney Hirsch has advised to wait on pursuing any additional action on this property until the Board of Zoning Appeals makes a ruling on the special use permit. There is also a phone hearing scheduled for January 24, 2019, concerning why they have not yet paid their fine.

-The next Council Meeting will be Tuesday, January 22, 2019, due to the Martin Luther King Holiday on Monday, January 21, 2019.

Mayor and Council Reports. Council Member Burris noted he has asked Pendergast to research the possibility of having Council meetings recorded. He also noted something the Council may want to address in the future is whether or not the City should extend water services outside the City limits.

Mayor Whyte inquired if the Police Department had been able to download any data from the radar signs or if it is too soon. Pendergast stated that Chief Cooper was able to download some data to his phone but needs to work out some details with it.

Council Member Huddle inquired if the wildlife inhabitants of the mobile homes at 107 E.S. 7th Street will be moved along with the mobile homes when this is done. Pendergast was not certain that could be done; he will check on it prior to the demolition process.

Adjourn. Huddle moved to adjourn the meeting. Stephenson seconded. Motion carried unanimously. Action (#10954). Mayor Whyte adjourned the meeting at approximately 8:50 PM.

Leann M. Hughes, CMC
City Clerk