

The Oakley City Council met in regular session on February 7, 2022, in the meeting room at the Oakley City Office, 415 W. 2<sup>nd</sup> Street, at 7:00 P.M. Mayor Shane Stephenson presided.

Council members present. Leasa Huddle, Russ Kahle, Trevor Mader, and Kile Zerr were present; Cheryl Stewart was absent.

City staff present. City Administrator Brock Sloan, Police Chief Daniel Cooper, Water/Wastewater Director Rodney Huffman and City Clerk Leann Hughes.

Others present. Brian Spano.

Call to order. Mayor Stephenson called the meeting to order at approximately 7:00 PM.

Approval of Minutes of Previous Meeting. Zerr moved to approve the minutes of the January 18, 2022, regular meeting, as presented. Kahle seconded. Motion carried unanimously. Action (#14819).

Approval of AP Payment Register. Mader moved to approve the February 4, 2022, AP Payment Register, in the amount of \$3,789.95, for 2021 expenses, (Check Nos. 394; 48564-48567). Kahle seconded. Motion carried unanimously. Action (#14820).

Zerr moved to approve the February 4, 2022, AP Payment Register, for checks dated January 31, 2022, in the amount of \$225,883.68, for 2022 expenses (Check Nos. 395-397; 48550-48556; 48562-48563; and 48568-48615). Kahle seconded. Motion carried unanimously. Action (#14821).

Approval of Time Entry Report. Kahle moved to approve the Time Entry Report for January 9, 2022, to January 22, 2022, dated January 26, 2022, for the January 28, 2022, payroll, in the amount of \$50,239.99 for 2,141.51 hours (Check Nos. 17475-17478; ACH Nos. 96573-96605; AP Check Nos. 48557-48561; Wire Nos. 738-741). Huddle seconded. Motion carried unanimously. Action (#14822).

Citizen Request to Speak. None.

Department Head Reports. Chief Cooper provided copies of Dispatch and Department Reports.

#### NEW DISCUSSION/ACTION ITEMS:

Brian Spano – Wilson & Company – Wastewater Lagoon update. Brian Spano with Wilson & Company updated the Council on the Wastewater Lagoon Project, noting the plans are complete and have been approved by the Kansas Department of Health and Environment (KDHE). He stated they are planning a bid opening early afternoon on April 4, 2022, and they plan to present the results, with a recommendation, to the Council at the meeting that evening. He stated Wilson & Company will prepare all the necessary documents. He stated, if the bids are acceptable, once a vendor is selected by the Council, the bid will need KDHE approval and construction should be complete this year.

Spano also updated the Council on the Water Treatment Plant Project, noting that they are hoping for KDHE approval soon. The process has been slowed down by work at home circumstances for KDHE staff and their current workload.

Hill Trash Pickup, Inc., - Annual Contract. Administrator Sloan presented an annual contract with Hill Trash Pickup, out of Sharon Springs, Kansas, for the removal of recyclables and transporting them to Hutchinson, Kansas. Sloan noted the only difference he saw from last year's contract to this year was a fuel surcharge, due to the rising cost of diesel. Kahle moved to approve the annual contract with Hill Trash Pickup, Inc., for the removal of recyclables from the recycling building in Oakley, Kansas. Mader seconded. Motion carried unanimously. Action (#14823).

15' Mower Bids. Administrator Sloan presented bids for a 15' Mower obtained by Street Director, Edwin "Butch" Burris, which include the trade in value of a 2015 Rhino FR180-11152 mower, as follows:

VENDOR	BRAND	MODEL NO	SELLING PRICE	TRADE IN	SUB TOTAL	ESTIMATED DELIVERY
AMERICAN IMPLEMENT	JOHN DEERE	FC15M	\$ 23,644.36	\$ 12,000.00	\$ 11,644.36	APRIL 2022
OAKLEY AG CENTER LLC	RHIINO	4150	\$ 31,000.00	\$ 11,500.00	\$ 19,500.00	8-9 MONTHS
OAKLEY AG CENTER LLC	LAND PRIDE	RCM4715	\$ 25,000.00	\$ 11,500.00	\$ 13,500.00	8-9 MONTHS
LOGAN COUNTY IMPLEMENT, INC.	BUSH HOG	1815	\$ 19,600.00	\$ 6,500.00	\$ 13,100.00	JANUARY 2023
LOGAN COUNTY IMPLEMENT, INC.	BUSH HOG	2215	\$ 22,500.00	\$ 6,500.00	\$ 16,000.00	JANUARY 2023

Administrator Sloan recommended purchasing the mower from American Implement due to availability and low bid. Huddle moved to approve the bid from American Implement for a John Deere FC15M Flex Wing Mower for the amount of \$11,644.36, plus trade in, to be paid out of Special Highway, Capital Outlay. Kahle seconded. Motion carried unanimously. Action (#14824).

Curb and Gutter Replacement Bids 2022. Administrator Sloan presented bids for the replacement of curb and gutter, obtained by Street Director Burris, as follows:

Richard Ottley	588 LF of Curb and Gutter @ \$53.00/LF = \$31,164.00
Eberle Construction	588 LF of Curb and Gutter @ \$57.00/LF = \$33,516.00
Sporer Land Development	588 LF of Curb and Gutter @ \$102.90/LF = \$60,505.20

Administrator Sloan recommended the bid from Richard Ottley since it is low bid and he did a good job for the City in 2021. Zerr moved to approve the bid from Richard Ottley to replace 588 linear feet of curb and gutter at a price of \$53.00 per lineal foot for a total cost of \$31,164.00, to be paid out of Capital Improvements, Street Fund. Kahle seconded. Motion carried unanimously. Action (#14825).

Street – Chip and Seal Bids. Administrator Sloan presented bids for Chip Sealing streets, obtained by Street Director Burris. All three bids were from B&H Paving, Scott City, Kansas, using different types of asphalt and gravel, as follows:

The bid for \$137,485.85 covers with CMA aggregate, a smaller more rounded aggregate.

The bid for \$156,255.26 covers with ½" crushed aggregate, a larger more angular aggregate.

The first two bids use MC-3000 asphalt, which is the asphalt we have used for some time.

The bid for \$177,840.06 uses a CRS-1H emulsified asphalt and ½" crushed aggregate.

Sloan stated that the City used ½" crushed aggregate last year for streets sealed south of the railroad tracks. He feels the crushed aggregate binds better and provides a longer lasting driving surface, which

should equate to a longer pavement life. He and Street Director Burris, recommend the MC3000 with the ½” crushed aggregate. Zerr moved to approve the bid from B & H Paving using MC-3000 asphalt with ½ inch crushed aggregate in the amount of \$156,255.26, to be paid out of Capital Improvements, Street Fund. Mader seconded. Motion carried unanimously. Action (#14826).

Street – Onyx Seal Bids. Administrator Sloan presented bids for Onyx Sealing, obtained by Street Director Burris, as follows:

Circle C Paving, Goddard, KS - \$32,987.60  
Hall Brothers, Inc, Marysville, KS. - \$35,297.80

Sloan stated the proposal would seal the streets north of Annie Oakley Park. Kahle moved to approve the bid for Onyx Street Sealing from Circle C Paving in the amount of \$32,987.60, to be paid out of Capital Improvements, Street Fund. Mader seconded. Motion carried unanimously. Action (#14827).

ACH Authorized Signers. Administrator Sloan explained the Council reviews and authorizes signers for ACH transactions for utility billing and payroll at Farmers State Bank annually. Huddle moved to approve Leann Hughes, Barbara Kelly and Jessica Houk as authorized signers for ACH transactions at Farmers State Bank. Kahle seconded. Motion carried unanimously. Action (#14828).

Write-offs – Unpaid Bills. Administrator Sloan explained the City Office prepared a list of unpaid bills owed to the City for the Council to consider writing-off due to the age of the bill, small amount of the bill, or the inability to collect due to business closure, sheriff sale or death. Clerk Hughes noted that Accounts Payable Clerk, Crystal Faulkender, has been working on collections other than utilities and prepared this list for consideration. Council Member Mader inquired if the City keeps a list of write-offs, so that we do not charge to those people/businesses again or can try to collect at a later date, if the opportunity arises. Clerk Hughes stated that yes, a list is kept, and a copy is given to the Landfill. She noted that Landfill Director, Marc Burris, is very good about knowing who is on that list in order to minimize any further issues with persons on the list. Kahle moved to approve writing off unpaid bills owed to the City on the list provide by the City Clerk, in the amount of \$1,420.12. Mader seconded. Motion carried unanimously. Action (#14829).

KOMA (Kansas Open Meetings Act) for Elected Officials. Administrator Sloan reported the League of Kansas Municipalities (LKM) is offering a virtual class for elected officials about the Kansas Open Meetings Act (KOMA) and the Kansas Open Records Act (KORA). The presentation will be recorded, so it can be viewed at a different time than the live presentation, if council members could not attend. It was the consensus of the Council for Administrator Sloan to register the Mayor and all Council Members for the presentation and they can view it as it works in their schedule.

Mayoral Appointments. Mayor Stephenson asked for nominations for Council President. Kahle moved to nominate and approve Leasa Huddle as Council President. Zerr seconded. Motion carried. Kahle, Mader and Zerr voting yes; Huddle abstaining. Action (#14830).

Mayor Stephenson made the following appointments:

Commissioner of Cemetery, Museum, and Parks – Cheryl Stewart

Commissioner of Sanitation and Fire – Trevor Mader

Commissioner of Streets, Alleys, and Airport – Leasa Huddle

Commissioner of Police – Russ Kahle

Commissioner of Water – Kile Zerr

Huddle moved to approve the appointment of Cheryl Stewart as Commissioner of Cemetery, Museum, and Parks. Zerr seconded. Motion carried unanimously. Action (#14831).

Zerr moved to approve the appointment of Trevor Mader as Commissioner of Sanitation and Fire. Kahle seconded. Motion carried unanimously. Action (#14832).

Kahle moved to approve the appointment of Leasa Huddle as Commissioner of Streets, Alleys, and Airport. Zerr seconded. Motion carried. Kahle, Mader and Zerr voting yes; Huddle abstaining. Action (#14833).

Mader moved to approve the appointment of Russ Kahle as Commissioner of Police. Huddle seconded. Motion carried. Huddle, Mader and Zerr voting yes; Kahle abstaining. Action (#14834).

Huddle moved to approve the appointment of Kile Zerr as Commissioner of Water. Kahle seconded. Motion carried unanimously. Action (#14835).

#### UNFINISHED DISCUSSION/ACTION ITEMS:

Transfer from Capital Improvement Street Funds to Capital Improvement Fund. Administrator Sloan reported that when the bid from Eberle Construction for the concrete pavement for the 200 block of Colby Avenue was approved last year, in the amount of \$48,600.00, the project was paid out of the Capital Improvement Fund and part of the motion was to discuss transferring money from the Capital Improvement Street Fund back to the Capital Improvement fund. Discussion followed. It was the consensus of the Council to table this topic and revisit it at the end of the second Quarter, 2022.

City Council Photo. This was tabled for a full Council.

#### ADMINISTRATIVE REPORTS/DISCUSSION:

Brock Sloan, City Administrator. Administrator Sloan reported on several items, including:

- Sloan reported there were two snow events since the last meeting and he felt City personnel did a great job cleaning off the streets.
- He reported that Eberle Construction will be back at the landfill when the weather cooperates, to complete the new cell construction.
- Auston Holzmeister, Landfill Operator, obtained his CDL License.
- Parks Director, Russ Moellering, has ordered a replacement light, stand and adaptor for Bertrand Park. He is waiting on delivery to make sure the new fixture will work and meets Council approval before ordering the remaining replacements.
- Sloan stated he was contacted by Raelene Keller, who reported the restoration company they are using on the building at 200 Center has brought out equipment and had planned on starting to remove loose bricks and doing some clean up, but they have been held up by the weather.

Leann Hughes, City Clerk. No report.

#### MAYOR AND COUNCIL REPORTS/DISCUSSION:

Council Member Zerr stated he received several calls from business owners about being told by a City employee they could not put snow from their sidewalks on the street after the City has cleaned off the street or they could be fined. Council Member Mader inquired where downtown business owners are supposed to put the snow if they are in the middle of the block. Discussion followed. Administrator Sloan will review City Ordinances and look into this. Mayor Stephenson recommended that Council Members contact Administrator Sloan to check into these types of inquiries when they receive calls in the future.

Adjourn. Huddle moved to adjourn the meeting. Zerr seconded. Motion carried unanimously. Action (#14836). Mayor Stephenson adjourned the meeting at approximately 7:57 P.M.

Leann M. Hughes, CMC  
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the February 22, regular meeting.