

The Oakley City Council met in regular session on May 16, 2022, in the meeting room at the Oakley City Office, 415 W. 2nd Street, at 7:00 P.M. Mayor Stephenson presided.

Council members present. Trevor Mader, Cheryl Stewart, and Kile Zerr; Lease Huddle and Russ Kahle were absent.

City staff present. City Administrator Brock Sloan, Police Chief Daniel Cooper, and City Clerk Leann Hughes.

Others present. Lucretia Holterman and John Holzmeister.

Call to order. Mayor Stephenson called the regular meeting to order at approximately 7:01 PM.

Approval of Minutes of Previous Meeting(s). Zerr moved to approve the minutes of the May 2, 2022, regular meeting, as presented. Stewart seconded. Motion carried unanimously. Action (#14906).

Approval of AP Payment Registers. Mader moved to approve the May 13, 2022, AP Payment Register, for checks dated May 13, 2022, in the amount of \$152,556.07 (Check Nos. 418-420; 48924-48927; 48929-48931; and 48937-48982; 48928 voided-damaged). Zerr seconded. Motion carried unanimously. Action (#14907).

Approval of Time Entry Report. Stewart moved to approve the Time Entry Report for April 17, 2022, to April 30, 2022, dated May 3, 2022, for the May 5, 2022, payroll, in the amount of \$48,291.24 for 2,094.02 hours (Check Nos. 17498-17499; ACH Nos. 96805-96832; AP Check Nos. 48932-48936; Wire Nos. 766-769). Mader seconded. Motion carried unanimously. Action (#14908).

Citizen Request to Speak. None.

Department Head Reports. None.

NEW DISCUSSION/ACTION ITEMS:

Western Kansas Child Advocacy Center. Mayor Stephenson added this to the agenda since Lucretia Holterman was present. Holterman presented some statistics to the Council outlining services performed by the agency in this area. She then requested the Council include a donation of \$8,000 in the 2023 Fiscal Year Budget, as has been done in the past, and she also requested the Council consider spending some of the American Rescue Plan Act funds, if any were received, as an additional donation to the agency. Stewart moved to include an \$8,000.00 donation to the Western Kansas Child Advocacy Center in the Fiscal Year 2023 Budget, which mirrors the 2022 donation. Mader seconded. Motion carried unanimously. Action (#14909).

John Holzmeister – Airport Mechanic. Holzmeister was not present yet, so City Administrator Sloan reported Frontier Ag is looking at basing two, or maybe three, mechanics out of one of their locations and they have inquired about someone in the City Hangar. Sloan noted the City will likely need to replace the hangar door, if it is decided to move forward, and the quote last Fall was \$46,250.00. Following discussion, it was the consensus of the Council to have Sloan meet with Holzmeister to get more details and bring this back to the Council at a later date.

COPS Grant Discussion. Chief Cooper reported the City applied for a COPS Grant last year, but did not receive any funding. This grant covers 75% of the wage and benefits of a new officer position for the first three years, with a maximum amount of \$125,000 over the three years. Discussion followed. Mader moved to authorize Police Chief Cooper to proceed with submitting an application for a COPS grant this grant cycle to help fund an additional Police Officer position. Zerr seconded. Motion carried unanimously. Action (#14910).

Chief Cooper also reported he has a current application from someone who does not reside in Oakley. He asked the Council to consider waiving the residency requirement if the officer is not allowed to drive a car home. Discussion followed. Stewart moved to waive the residency requirement for Police Officer positions with the stipulation they must reside within a 30-mile radius of Oakley. Zerr seconded. Motion carried unanimously. Action (#14911).

411 West Second Street – Building Uses – Building East of City Hall. Administrator Sloan reported he was contacted by Daniel Thornton with the Northwest Kansas Educational Service Center because they are looking into moving their students from Monument to a location in Oakley and he inquired about the possibility of renting/leasing the City's building east of City Hall. Following discussion, it was the consensus of the Council for Administrator Sloan to move forward with discussions with Mr. Thornton.

Convention & Tourism – Lesser Prairie Chicken Tours Summary. Administrator Sloan presented information from Laurie Millensifier at the Buffalo Bill Cultural Center, concerning the Lesser Prairie Chicken Viewing Tours, including guest numbers, hotel stays and estimated other indirect revenues from the tours from March 15 to May 7.

John Holzmeister arrived at approximately 7:33 P.M.

John Holzmeister – Airport Mechanic – further discussion. Mayor Stephenson noted to Holzmeister that Administrator Sloan briefly discussed the fact that Frontier Ag is looking at basing some mechanics in different locations and that the City Hangar is one possibility. Stephenson stated that the Council approved having Sloan and Holzmeister discuss this further. Following additional discussion, it was the consensus of the Council for Sloan and Holzmeister to move forward with some ideas to bring back to the Council.

Employee Handbook Details. Administrator Sloan discussed some Employee Handbook items he felt needed to be clarified, which were included in the Council packet. Discussion followed. Zerr moved to approve Employee Handbook detail changes, as presented by Administrator Sloan. Stewart seconded. Motion carried unanimously. Action (#14912).

Resolution 2022-02 – 127 Price Street. Administrator Sloan presented a proposed resolution to allow the City to clean up the property at 127 Price Avenue and assess the costs and labor to the property taxes, if the property owner does not take care of it. Discussion followed. Zerr moved to approve Resolution 2022-02, allowing for abatement of nuisances at 127 Price Avenue. Stewart seconded. Motion carried unanimously. Action (#14913).

UNFINISHED DISCUSSION/ACTION ITEMS:

Agreement for Warranty Deed - 2.94 Acre Tract at Airport. Administrator Sloan presented an Agreement for Warranty Deed and a Quit Claim Deed for the land sale at the airport. Sloan discussed the process and time frame after a contract is signed. Zerr moved to have the Mayor sign the Agreement for Warranty Deed, and the Quit Claim Deed for the land sale of a 2.94 acre tract, more or less, in the NE/4 of Section 12, T 11 S, R 32 W of the Sixth Principal Meridian, Logan County, Kansas. Stewart seconded. Motion carried unanimously. Action (#14914).

Mayoral Board Appointments. Mayor Stephenson appointed Mary Ochs to the Museum Board through May, 2026. Zerr moved to approve the appointment of Mary Ochs to the Library Board through May, 2026. Stewart seconded. Motion carried unanimously. Action (#14915).

Mayor Stephenson appointed Brad Lindsay to the Planning Commission through May, 2025. Zerr moved to approve the appointment of Brad Lindsay to the Planning Commission through May, 2025. Mader seconded. Motion carried unanimously. Action (#14916).

Mayor Stephenson appointed George Lies to the Planning Commission through May, 2025. Zerr moved to approve the appointment of George Lies to the Planning Commission through May, 2025. Mader seconded. Motion carried unanimously. Action (#14917).

Mayor Stephenson appointed George Lies to the Board of Zoning Appeals through May, 2025. Mader moved to approve the appointment of George Lies to the Planning Commission through May, 2025. Zerr seconded. Motion carried unanimously. Action (#14918).

Mayor Stephenson appointed Tim Hansen to the Board of Zoning Appeals through May, 2025. Mader moved to approve the appointment of Tim Hansen to the Planning Commission through May, 2025. Zerr seconded. Motion carried unanimously. Action (#14919).

Freeman Street Narrative. Administrator Sloan reviewed a copy of the KDOT Cost Share application submitted in September of 2021, for Freeman Avenue, and noted that a copy is in the packet. Discussion followed. Council Member Stewart inquired about having something done at the laundromat building with broke windows east of Sunshine Bakery; Administrator Sloan will check on this. It was the consensus of the Council to proceed with re-submitting an application for KDOT funding in the next round and Mayor Stephenson requested the application include a sidewalk on at least one side of Freeman Avenue.

ADMINISTRATIVE REPORTS/DISCUSSION:

Brock Sloan, City Administrator. Administrator Sloan reported on several items, including:

- The Municipal Pool opening day is scheduled for May 28, 2022.
- The Mayor and Council Members have AirMedCare forms; Sloan asked that they complete the forms to sign up or waive out before they leave this evening. The cost is not covered by the City.
- One of the police officers will be out several weeks for a health issue.
- Jennifer Carr resigned as a Dispatcher, effective May 18, 2022.

Leann Hughes, City Clerk. No Report.

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Council Member Stewart noted she will not be able to attend the last Council meeting in June, in person, and inquired if she could be present by phone. Mayor Stephenson and Administrator Sloan both agreed this would be fine.

Adjourn. Zerr moved to adjourn the meeting. Stewart seconded. Motion carried unanimously. Action (#14920). Mayor Stephenson adjourned the meeting at approximately 8:05 P.M.

Leann M. Hughes, CMC
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the June 6, 2022, regular meeting.