

The Oakley City Council met in regular session on July 1, 2019, in the meeting room at the Oakley Fire Station, 215 Hudson Avenue at 7:00 PM. Mayor Whyte presided.

Council members present. Jordan Burris, Chris Dorman, and Ilene Nickel were present. Shane Stephenson arrived at approximately 7:02 PM and Leasa Huddle arrived at approximately 7:10 PM.

City staff present. City Administrator Bradley Pendergast, City Clerk Leann Hughes, Police Chief Daniel Cooper, Ronald Rumback, Parks & Cemetery Director Russell Moellering, Street Director Edwin Burris and Landfill Director Marc Burris.

Others present. Raelene Keller, Laurie Millensifer, Kirsten Dutton, Ken Bockwinkel, Bruce Campbell and Talia Mayhugh.

Call to order. Mayor Whyte called the meeting to order at 7:00 PM.

Council Member Stephenson arrived at approximately 7:02 PM.

Minutes. Nickel moved to approve the minutes of the June 17, 2019, regular meeting as presented. Stephenson seconded. Motion carried unanimously. Action (#11071).

AP Payment Register. Burris moved to approve the June 28, 2019, AP Payment Register in the amount of \$25,374.83 (Check Nos. 45453; 45464-45500; 62519; and 6252019). Nickel seconded. Motion carried unanimously. Action (#11072).

Time Entry Report. Stephenson moved to approve the Time Entry Report for June 2, 2019 to June 15, 2019, in the amount of \$55,924.40, for 3,527.75 hours (ACH Nos. 94011-94068; Check Nos. 17172-17174; AP Check Nos. 45454-45458 Damaged; 45459-45463; Wire Nos. 462-465). Nickel seconded. Motion carried unanimously. Action (#11073).

Citizen Request to Speak. None.

Department Head Reports. Covered in Administrative Reports later in the meeting.

NEW DISCUSSION/ACTION ITEMS:

Mayor Whyte announced that the Employee Equipment Use Policy under Unfinished Discussion/Action Items would be moved up on the agenda.

Employee Equipment Use Policy. Bruce Campbell with Campbell Insurance was present for the discussion. Administrator Pendergast and Campbell both reported that EMC did not have a problem with employee's using equipment as long as they signed a "hold harmless agreement" each time they used City equipment.

Council Member Huddle arrived at approximately 7:10 PM.

There was discussion about the agreement and insurance coverage. It was the consensus of the Council to have Pendergast draft a policy for this.

Mayor Whyte had an appointment that was added to the agenda at this point in the meeting.

Housing Authority Appointment. Mayor Whyte appointed Keith Corbett to the Oakley Housing Authority for a 4-year term expiring May, 2023. Stephenson moved to approve the appointment of Keith Corbett to

the Oakley Housing Authority for a 4-year term expiring May, 2023. Huddle seconded. Motion carried unanimously. Action (#11074).

Ken Bockwinkel – USD 274. Ken Bockwinkel, USD 274 Superintendent, met with the Council to discuss the possibility of some joint meetings with other entities to discuss the future of Oakley. He also said it has been suggested USD 274 request the implementation of a sales tax for school projects. Discussion followed. No action was taken.

Wild West Historical Foundation Tourism Proposal. Administrator Pendergast reported he met with Museum Director Jodee Reed and they both feel it is in the City's and the WWHF best interest to consider an agreement for the WWHF to assume the role of the City's tourism duties for the remainder of 2019 and 2020. Raelene Keller, WWHF Board Secretary/Treasurer, presented information on what the WWHF had done in the past and what they would like to continue to do in the future concerning Oakley Tourism. Discussion followed. Stephenson moved to approve an additional 1% of the Transient Guest Tax proceeds to be paid to the Wild West Historical Foundation for the remainder of 2019 and to approve a total of 2.5% of the Transient Guest Tax proceeds to be paid to the Wild West Historical Foundation for Fiscal year 2020. Huddle seconded. Motion carried unanimously. Action (#11075).

Transient Guest Tax. Stephenson moved to approve Charter Ordinance No. 28, amending and repealing Section 2 of Charter Ordinance No. 27, exempting the City of Oakley, Kansas, from certain portions of K.S.A. 12-1697 relating to the Levy of a Transient Guest Tax and setting the rate not to exceed five percent (5%) upon the gross receipts derived from or paid by transient guests. Dorman seconded. Administrator Pendergast advised that the Mayor is included in the vote since it is a Charter Ordinance. Motion carried unanimously. Action (#11076).

UNFINISHED DISCUSSION/ACTION ITEMS:

Personnel Policy Handbook Review. The Council reviewed Sections A through G of the Personnel Policy Handbook. Administrator Pendergast agreed to make changes as noted by the Council and will bring the revised version back for approval once the entire handbook is reviewed. The Council also tabled the topic of compensatory time off until Pendergast can obtain legal verification on pay-out stipulations.

Preliminary 2020 Budget Overview. Administrator Pendergast reviewed preliminary 2020 Budget projections with the Council. It was noted that no cuts were made to any departments but there will be some suggested changes to transfers and the mill levy will remain the same. No action was taken.

ADMINISTRATIVE REPORTS/DISCUSSION:

Bradley Pendergast, City Administrator. Administrator Pendergast reported on several activities of the various departments of the City. No action was taken.

Leann Hughes, City Clerk. City Clerk Hughes reported the City has a vendor that is behind a couple of years in billing and asked if the Council was okay with this. Following discussion, it was the consensus of the Council to have Administrator Pendergast investigate the proper use of a Resolution and/or Policy to encourage vendors to submit bills timely.

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Mayor and Council Reports. Burris moved to recess to Executive Session for personnel matters of nonelected personnel for fifteen (15) minutes with the Mayor, Council, City Administrator Pendergast and Police Chief Daniel Cooper present, pursuant to the non-elected personnel exemption under K.S.A. 75-

4319 (b)(1). The meeting will resume in the meeting room at the Oakley Fire Station at 215 Hudson Avenue at 9:17 PM. Stephenson seconded. Motion carried unanimously. Action (#11077).

Mayor Whyte re-convened the meeting and no action was taken following the executive session.

Council Member Burris reported he had received comments/concerns about the Police Department reporting to calls outside the City limits. He will discuss this further with Administrator Pendergast at a later time so Pendergast may investigate the circumstances.

Adjourn. Huddle moved to adjourn the meeting. Stephenson seconded. Motion carried unanimously. Action (#11078). Mayor Whyte adjourned the meeting at approximately 9:25 PM.

Leann M. Hughes, CMC
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the July 15, 2019 meeting.