

The Oakley City Council met in regular session on July 20, 2020, in the meeting room at the Oakley Fire Station, 215 Hudson Avenue, and streamed live at <https://www.facebook.com/discoveroakley/live> at 7:00 PM. Mayor Stephenson presided.

Council members present. Jordan Burris, Chris Dorman, Leasa Huddle, and Russ Kahle were present; Ilene Nickel was absent.

City staff present. City Administrator Bradley Pendergast, City Clerk Leann Hughes, and Police Chief Daniel Cooper.

Others present. Janet Collins, Vicki Eicher, Raelene Keller, and Sonya Cooksey.

Call to order. Mayor Stephenson called the meeting to order at 7:00 PM.

Minutes. Huddle moved to approve the minutes of the July 6, 2020, regular meeting, as presented. Kahle seconded. Motion carried unanimously. Action (#11358).

AP Payment Register. Dorman moved to approve the July 16, 2020, AP Payment Register, for checks dated July 15, 2020, in the amount of \$78,389.15 (Check Nos. 304-306; 46733; and 46738-46774). Huddle seconded. Motion carried unanimously. Action (#11359).

Dorman moved to approve the July 6, 2020, AP Payment Register, in the amount of \$1,995.00 (Check No. 137), to be paid out of the Drug Forfeiture Fund. Huddle seconded. Motion carried unanimously. Action (#11360).

Time Entry Report. Burris moved to approve the Time Entry Report for June 28, 2020, to July 11, 2020, dated July 15, 2020, for the July 17, 2020, payroll, in the amount of \$64,629.34 for 4,052.06 hours (Check No. 17273-17275; ACH Nos. 95115-95174; AP Check Nos. 46734-46737; Wire Nos. 577-580). Kahle seconded. Motion carried unanimously. Action (#11361).

Citizen Request to Speak. Sonya Cooksey, representing the Community Recreation Committee, addressed the Council concerning the splash pad project they are working on. She stated they are working on answers to questions concerning the splash pad and appealed to the Council to include the requested City Funds of \$100,000 in the 2021 budget for the splash pad so if all questions are answered satisfactorily, the project can move forward.

NEW DISCUSSION/ACTION ITEMS:

Logan County Alumni Association – Temporary Liquor License. Dorman moved to approve a Temporary Liquor License for Oakley Alumni Association for an event to be held at the Buffalo Bill Cultural Center on July 25, 2020, from 3:00 P.M. to 10:00 P.M. Huddle seconded. Motion carried unanimously. Action (#11362).

Designated Signers – The Bank FSA Account. Administrator Pendergast noted the City needs to update authorized signers for the FSA account. Discussion followed. Burris moved to approve Mayor Shane Stephenson, City Administrator Bradley Pendergast, City Clerk Leann Hughes and Deputy City Clerk Barbara Kelly as signers on the FSA Account at The Bank, with all four signers able to exercise all of the powers in the resolution form, open any deposit or share account(s) in the name of the City and endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with The Bank financial institution. All transactions shall require two signatures. Huddle seconded. Motion carried unanimously. Action (#11363).

KDHE 2020 Recycling Grant. Pendergast reported the City was awarded a grant to cover 75% of the purchase of new recycling hoppers and the Council needs to approve the contract in order to receive the funds. Burris moved to approve the contract between the Secretary of Health and Environment of Kansas and the City of Oakley for a Kansas Competitive Solid Waste Grant Program for Local Government and Private Entities, and to authorize the Mayor to sign such contract. Kahle seconded. Motion carried unanimously. Action (#11364).

UNFINISHED DISCUSSION/ACTION ITEMS:

Logan County Community Foundation. Administrator Pendergast reported he shared the draft agreement from The Foundation presented at the last Council Meeting with City Attorney Steve Hirsh and he reviewed comments returned by Hirsch that were included in the Council Packets. Discussion followed. Raelene Keller, Board Member of the Logan County Community Foundation, agreed to take back suggested changes in the agreement for a revision that will be forwarded to Pendergast.

Water Billing Policy. Administrator Pendergast reported Deputy Clerk Barbara Kelly contacted the City's software company and a change to prorate the minimum flat rate charges when customers move in/out of properties, is already accommodated in the software so it can easily be implemented. It was the consensus of the Council to move forward with a change to office policy to implement the proration of the minimum flat rate utility charges, beginning August 1, 2020.

Preliminary Budget Discussion. Administrator Pendergast discussed audit figures received and proposed Capital Improvement projects for 2021. Discussion followed. Mayor Stephenson reminded the Council that including an item such as the splash pad donation in the budget does not require the expenditure to be approved but it must be included in order to be approved. Pendergast will proceed with projects and projections presented for the Budget Hearing in August.

RF Water Meters. Nothing at this time.

Water Treatment. To be discussed with the Administrator's Report.

Paperless Council Packets. Administrator Pendergast is still waiting on information from G&H Computers and Council Member Kahle has also provided him with some options to consider. He will have more information at a later meeting.

ADMINISTRATIVE REPORTS/DISCUSSION:

Bradley Pendergast, City Administrator. Administrator Pendergast reported on activities of the various City Departments and discussed SPARK Funding, a request from Grinnell to spray for mosquitos, Summer Help, Minimum Housing Standards, and Tourism. Pendergast will put together a cost estimate to spray for mosquitos, for the City of Grinnell, for Council consideration; and he will also draft a change to the City Code to incorporate Minimum Housing Standards, for Council consideration.

Leann Hughes, City Clerk. No report.

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Council Member Burris requested that COVID-19 guidelines be drafted in different phases for City Employees so the City is prepared in the event of an outbreak. Pendergast will draft guidelines for Council consideration. It was also discussed whether or not masks should be required at the Fick Museum. Kahle moved to require masks at the Fick Fossil and History Museum beginning July 22, 2020. Huddle seconded. Motion carried unanimously. Action (#11365).

Adjourn. Dorman moved to adjourn the meeting. Huddle seconded. Motion carried unanimously. Action (#11366). Mayor Stephenson adjourned the meeting at approximately 8:07 PM.

Leann M. Hughes, CMC
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the August 3, 2020, regular meeting.