

The Oakley City Council met in regular session on August 5, 2019, in the meeting room at the Oakley Fire Station, 215 Hudson Avenue at 7:00 PM. Council President Stephenson presided.

Council members present. Jordan Burris, Chris Dorman, Leasa Huddle, and Shane Stephenson were present; Mayor Tim Whyte was present by phone. Ilene Nickel was absent.

City staff present. City Administrator Bradley Pendergast, City Clerk Leann Hughes, Police Chief Daniel Cooper, Street Director Edwin Burris, Refuse Director Marc Burris and Ron Rumback.

Others present. Randall Hrabe, Justin Whyte, Bill Goetz and Danny Shanks.

Call to order. Council President Shane Stephenson called the meeting to order at 7:00 PM and Mayor Whyte was present by phone.

Minutes. Burris moved to approve the minutes of the July 15, 2019, regular meeting as presented. Huddle seconded. Motion carried. Action (#11086). Burris, Huddle and Stephenson voting yes; Dorman abstaining since he was not present at the meeting.

AP Payment Registers. Burris moved to approve the July 24, 2019, AP Payment Register for the Drug Forfeiture Fund in the amount of \$8,166.90 (Check Nos. 122-124). Dorman seconded. Motion carried unanimously. Action (#11087).

Huddle moved to approve the August 2, 2019 (July 31, 2019) AP Payment Register in the amount of \$144,484.76 (Check Nos. 45562-45570; 45576-45629; 7252019; and 7292019). Burris seconded. Motion carried unanimously. Action (#11088).

Time Entry Reports. Burris moved to approve the Time Entry Report for June 30, 2019 to July 13, 2019, in the amount of \$58,568.21 for 3,640.57 hours (ACH Nos. 94128-94184; Check Nos. 17187-17189; AP Check Nos. 45557-45561; Wire Nos. 470-473). Dorman seconded. Motion carried unanimously. Action (#11089).

Dorman moved to approve the Time Entry Report for July 14, 2019 to July 27, 2019, in the amount of \$52,784.26 for 3,457.07 hours (ACH Nos. 94185-94235; Check Nos. 17190-17192; AP Check Nos. 45571-45575; Wire Nos. 474-477). Huddle seconded. Motion carried unanimously. Action (#11090).

Citizen Request to Speak. None.

Department Head Reports. Covered in Administrative Reports later in the meeting.

NEW DISCUSSION/ACTION ITEMS:

Bill Goetz – Tree Ordinance Discussion. Administrator Pendergast reported Bill Goetz has a blue spruce tree planted on his property that is in violation of City Code 12-410. Goetz addressed the Council with his concerns that there are other violations in town that have not been enforced. Discussion followed. It was the consensus of the Council to move forward with the process of proper notification to the property owner to remove or re-locate the tree.

Randy Hrabe – Northwest Kansas Planning & Development Commission. Randall Hrabe, Executive Director of the Northwest Kansas Planning & Development Commission, reviewed past projects for the Northwest Kansas area and specifically Logan County where the Commission has assisted in obtaining funding. He explained that Logan County has not yet paid the 2019 dues and have indicated they will pay one-half if the City would pay one-half. Discussion followed. Dorman moved to approve the payment of one-half of the \$6,781.00 2019 Northwest Kansas Planning and Development Commission

dues, contingent upon Logan County paying the other one-half. Burris seconded. Motion carried unanimously. Action (#11091).

Baler Purchase – KDHE Recycling Grant. Stephenson moved to approve the purchase of a V63HD Baler from DeHart Recycling Equipment in the amount of \$16,140.00, to be paid 75% from the KDHE recycling grant and 25% from matching City funds. Burris seconded. Motion carried unanimously. Action (11092).

UNFINISHED DISCUSSION/ACTION ITEMS:

Quit Claim Deed – Vacant lot East of Knights Inn. Danny Shanks was present to answer questions concerning this vacant lot since he is interested in purchasing it. Discussion followed. Burris moved to approve the execution of a Quit Claim Deed to Shahil Patel for a tract of land in the Southwest Quarter (SW/4) of Section Two (2), Township Eleven (11) South, Range thirty-two (32), West of the Sixth Principal Meridian, Logan County, Kansas. Dorman seconded. Motion carried unanimously. Action (#11093).

Pool Closing Date. Staff has recommended August 18, 2019, as the closing date for the Municipal Pool; the Council agreed.

Comp Time Policy. Administrator Pendergast reviewed recommendations for changes to the City Comp Time Policy. Ron Rumback, City Employee, expressed concern about not being able to be paid his comp time balance even though other employees had been paid their comp time.

Burris moved to recess to Executive Session for personnel matters of nonelected personnel for ten (10) minutes with the Mayor by telephone, Council and City Administrator Pendergast present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will resume in the meeting room at the Oakley Fire Station at 215 Hudson Avenue at 8:55 PM. Dorman seconded. Motion carried unanimously. Action (#11094).

Council President Stephenson re-convened the meeting and no action was taken following the executive session.

Discussion of the policy followed. Pendergast agreed to draft a new Comp Time Policy based on changes requested by the Council. Stephenson moved that no cash payouts be made to City Employees for Comp Time until after a new policy is approved. Dorman seconded. Motion carried unanimously. Action (#11095).

Sunday and Holiday Alcohol Sales. Pendergast noted the Council approved an ordinance to allow Sunday and Holiday Alcohol Sales at the last meeting and he had an updated Ordinance prepared for Council review and approval. Justin Whyte, ABC Agent, was present to answer questions. Stephenson moved to approve Ordinance No. 1158, authorizing Sunday Sales of Alcoholic Liquor and Cereal Malt Beverages in the original packages within the City of Oakley, Kansas. Huddle seconded. Motion carried unanimously. Action (#11096).

Landfill Rates. The Council reviewed proposed landfill rates to implement with the addition of the Scales at the Landfill. Discussion followed. It was the consensus of the Council to have Pendergast draft an Ordinance with the new rates for consideration at the next meeting.

Personnel Policy Handbook Review. The Council reviewed Sections H through O and made requests for changes in some places. Administrator Pendergast will incorporate these changes into a draft policy for review at a future meeting.

2020 Budget Overview. Administrator Pendergast reviewed the proposed 2020 Budget in detail with the Council. Huddle moved to schedule a public hearing for the 2020 Budget at 7:00 PM on August 19, 2019, at the City Fire Station, 215 Hudson Avenue, Oakley, Kansas. Burris seconded. Motion carried unanimously. Action (#11097).

ADMINISTRATIVE REPORTS/DISCUSSION:

Bradley Pendergast, City Administrator. Administrator Pendergast reported on several activities of the various departments of the City. No action was taken.

Leann Hughes, City Clerk. No report.

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Council Member Dorman reported he met with Police Chief Cooper and Chief Communications Officer Sara McDonald to discuss Dispatcher interviews. Chief Cooper stated they are in the process of offering the position to one of the applicants.

Council Member Burris suggested Jan Ackerman add alleys to her list once all the front yards are caught up. Council Member Stephenson suggested it would be good if the City would remind citizens that the care of the property up to the alley itself is their responsibility. Burris noted he thought that was what the newsletter was supposed to do. Administrator Pendergast explained the newsletter had been put on hold while he and Clerk Hughes gather costs for the possibility of a third party to print utility bills and stuff newsletters, consumer confidence reports, etc., with the bills when needed.

Adjourn. Dorman moved to adjourn the meeting. Huddle seconded. Motion carried unanimously. Action (#11098). Council President Stephenson adjourned the meeting at approximately 9:27 PM.

Leann M. Hughes, CMC
City Clerk